



# Montgomery County ESD No. 10

## Magnolia Fire Department

18215 Buddy Riley ♦ Magnolia, Texas 77354

Office (281) 356-3288 ♦ Facsimile (281) 356-1572

www.magnoliafire.org ♦ www.magnoliaesd.org ♦ mvfd@magnoliafire.org



**DATE:** October 24, 2023

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a special meeting, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, October 24, 2023, at 10:00 AM inside the boundaries of the District.

### AGENDA ITEM:

#### 1. Call meeting to order.

At 10:00 AM, Commissioner Smith Called to order the Regular Meeting of the Montgomery County Emergency Services District #10 ( the "District"), and the roll was called of the duly appointed officer's to-wit:

#### 2. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Laurie Clifton	Board Member	Present

**3 Commissioners were present, thus constituting a quorum.**

Also present were Fire Chief Jeffrey Hevey; Business Manager Eloise Roberson; Assistant Chief of Administration Chuck Grant; Assistant Office Manager Joanna Padilla; District Human Resources consultant Angela Zacharias from Organizology LLC; and Via conference call, District Legal counsel John Peeler of Coveler & Peeler, PC.

#### 3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda; 2 minutes for items not on the agenda; or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.

No public comments were presented.

***The Board agreed entering into Closed Session on the following agenda items was unnecessary***

#### 4. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

***The Board agreed entering into Closed Session on the following agenda items was unnecessary***

#### 5. To review and act on all matters regarding vendors for payroll services, including termination or engagement of vendors for payroll services.

The Board discussed the contract sent over by Paycor HR & Payroll. Legal counsel John Peeler provided input on the contract being straightforward.

- After reviewing the contract, the Board agreed by general consent to accept Paycor's contract as is.
- By general consent, the Board agreed to provide ADP with a 30-day notice of termination, effective the date Paycor is to be on-boarded.
- By General Consent, the Board designated Commissioner Larry Smith to be the authorized signer on the contract with Paycor and the notice to cancel the contract with ADP.

## 6. Adjournment.

With no further business to come before the Board, the Board unanimously agreed to adjourn the meeting at 10:09 am



Commissioner Larry Smith  
President



Commissioner Charles McDonald  
Vice President