



Montgomery County Emergency Services District No. 10

DATE: June 24, 2021

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, June 24, 2021 at 3:30 p.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call Meeting to order

At 3:34 p.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District No.10 (the "District") and the roll was called of the duly appointed officer's to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

COMMISSIONER	BOARD POSITION	
Larry Smith	President	Present
Charles McDonald	Vice President	Present
Kelly Violette	Secretary/Treasurer	Present
Heath Schultz	Assistant Secretary/Treasurer	Present
Jeffrey Cunningham	Board Member	Present

All 5 Commissioners were present thus constituting a quorum.

Also present were Magnolia Volunteer Fire Department ("MVFD" or "the Department") Fire Chief Jeffrey Hevey, Assistant Chief of Operations Gary Pangarakis, Assistant Chief of Finance and Administration Eloise Roberson, Assistant Chief of Planning Rusty Griffith, Assistant Chief of Safety and Health Chuck Grant, Assistant Chief of Logistics August Naumann, Battalion Chief Alan Paulk, Battalion Chief Jason Herrman, Captain Jeff Jackson, and Office Manager Rhonda Reinholz, Montgomery County Constable Deputy Michael Silvio, District General Counsel John Peeler of Coveler & Peeler, PC, and Dennis Winkler and Ross Winkler of Winkler Public Relations.

Commissioner Smith led the Board in the Pledge of Allegiance to the U.S. Flag.

Commissioner McDonald led the Pledge to the Texas Flag.

The Invocation was given by Commissioner Cunningham.

3. To receive public comment.

Jeff Jackson greeted the Board and introduced himself as a Full-Time Captain at Station 187 C Shift. In attendance as the Magnolia steward of the Montgomery County Professional Firefighters Association IAFF Local 4183. Advised the Board that there is a Union in Magnolia, about 50% of Full-Time MVFD employees are in the Union, the Union is not adversarial, and are developing a relationship with Chief Hevey to which they very much appreciate in opening some communication. Intent is mutual beneficial to the community and the members as we move forward.

4. To review and take action on issues related to the District assuming direct provision of emergency services, including actions to employ staff, and scheduling public meetings on this issue.

District legal counsel John Peeler advised the Board that no action was necessary at this time. He noted recent conversation with Andrew Clark, the Department's legal counsel, noting that Mr. Clark attended the June 23rd Fire Board meeting and provided an update on positive discussions about the District and the Department working cooperatively on the transition, including resolving some accounting issues remaining between them.

5. To receive a report and act as appropriate to revise District and/or Department current year operating and/or capital budgets pursuant to Department quarterly re-allocations and/or other matters.

Upon initial review of this agenda item, no action was taken.

The Board reopened this topic after Item #7 where to Chief Hevey provided an update on Station 182 driveway and the plumbing and septic system. He presented quotes received for \$3,800.00 to re-pipe the septic system and \$7,400.00 to patch the concrete on the driveway.

Upon a motion duly made by Commissioner Violette and seconded by Commissioner Cunningham, the Board unanimously approved to add \$15,000.00 to Station Maintenance for Station 182 driveway, plumbing and septic system repairs as necessary.

6. To review and take action on public outreach and communications, including reports from consultants and District Committees on same.

Dennis and Ross Winkler with Winkler Public Relations presented the article dated June 25, 2021 Montgomery County Emergency Services District No. 10 Communications which is to be placed on the District's website under the "Announcement" sections of the website once it is reviewed and approved by the committee. They would like to change the "Other Announcements" section to "Announcements and News" and also place it on the home page under "Recent Announcements". Will also be adding the Commissioners Biographies. Once completed they will be posted on the website. Will send out the articles to select media outlets in hopes the media will use excerpts in their articles. Will continue to provide articles, add biographies and will visit ISO later.

7. To review and take action on information technology ("IT") matters, including engagement of consultants for the maintenance and improvement of IT infrastructure and resources.

Fire Chief Jeffrey Hevey gave a verbal update on this topic. QZIP will have a presentation in July on how to improve the IT Platform and email system for the Department. The Board reviewed and discussed the quote from Wassell Industries for email archiving of the magnoliaesd.org email accounts.

Upon a motion duly made by Commissioner Violette and seconded by Commissioner McDonald, the Board unanimously approved the quote from Wassell Industries for email archiving services as presented.

The Board was in agreement to readdress Item #5 before addressing Item #8.

The Board was in agreement to enter into Closed Session at 4:01 pm after readdressing Item #5.

8. To meet in Closed Session, pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

The Board entered into Closed Session at 4:01 pm and reconvened for regular business at 5:03 pm.

9. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board entered into Closed Session at 4:01 pm and reconvened for regular business at 5:03 pm.

Commissioner Schultz stepped out of Closed Session on real estate matters because of his involvement of the other side of the potential deal as noted in previous minutes. He participated in all Closed Session Items except real estate.

10. To meet in Closed Session pursuant to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee, including the District's administrative staff, executive staff and Fire Chief. Any employee the subject of review will be given the opportunity to request open meeting discussion of the matters if they are present at the meeting.

The Board entered into Closed Session at 4:01 pm and reconvened for regular business at 5:03 pm.

11. To meet in Closed Session pursuant to Government Code §551.089 to deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

The Board entered into Closed Session at 4:01 pm and reconvened for regular business at 5:03 pm.

12. To review and take action on matters related to lawsuits or claims, including potential settlement of same.

No action was necessary on this topic.

13. To review and take action on matters related to the District investigation of District and Department operations, personnel and fiscal matters.

No action was necessary on this topic.

14. To review and act on employment/personnel issues, including hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, executive staff and Fire Chief.

No action was necessary on this topic.

15. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances and/or easements.

No action was necessary on this topic.

16. To review and take action on scheduling District meetings.

The Board will meet twice a month, on the 2nd and 4th Thursday of each month at 3:30 pm. The next regularly scheduled meetings will be on July 8, 2021 at 3:30 pm and July 22, 2021 at 3:30 pm.

31. ADJOURNMENT

There being no further business to come before the Board, the Board unanimously agreed to adjourn the meeting at 5:04 pm.



Larry Smith, President



Kelly Violette, Secretary

Heath Schultz Asst. Secretary

