

NOTICE OF MEETING
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT No. 10

Notice is hereby given that the Board of Commissioners of the **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10** will hold a meeting on **June 10, 2021 at 3:30 p.m.** at the following location in the District: **Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd., Magnolia, Texas, 77354.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.
3. To receive public comment.
4. To approve the Minutes of prior meeting(s).
5. To address financial matters including depositories, audits, Investment Policy and investments, to receive Financial Reports from the District Bookkeeper and to pay District bills.
6. To receive and review the monthly ad valorem tax report.
7. To receive and review the monthly sales tax report from sales tax consultant.
8. To review and act on the payment of operations funding pursuant to budget and service agreement with the Magnolia Volunteer Fire Department (“MVFD” or “Department”).
9. To receive a financial report from the Department.
10. To review and take action on Records Management issues, including appointment of records officers, adoption of records policies and schedules, and notices to Archives Commission.
11. To review and take action regarding required cybersecurity training and reports on same.
12. To review and act to approve the purchase, funding, financing and payment for capital assets, including vehicles, fire-fighting apparatus and equipment.
13. To receive a report and act as appropriate to revise District and/or Department current year operating and/or capital budgets pursuant to Department quarterly re-allocations and/or other matters.
14. To receive a report from Department regarding Fire Department activities and operations and act on requests for equipment and expenses for the Department.
15. To review and take action on issues related to the District assuming direct provision of emergency services, including actions to employ staff, and scheduling public meetings on this issue.
16. To review and take action on public outreach and communications, including reports from consultants and District Committees on same.
17. To review and take action on information technology (“IT”) matters, including engagement of consultants for the maintenance and improvement of IT infrastructure and resources, District website, digital records and electronic mail.
18. To review, discuss and act on the disposition of surplus and/or salvage property.
19. To review and act on District/Department PPC/ISO ratings including engagement of consultant(s), review of recommendations and purchase of equipment.

20. To receive a report and act on improvements, repairs, maintenance and construction of District facilities, including utilities, construction payments, engagement of architectural or engineering services and selection of contractors.
21. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
22. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
23. To meet in Closed Session pursuant to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee, including the District administrative staff, executive staff and Fire Chief. Any employee the subject of review will be given the opportunity to request open meeting discussion of the matters if they are present at the meeting.
24. To meet in Closed Session pursuant to Government Code §551.089 to deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
25. To review and take action on matters related to lawsuits or claims, including potential settlement of same.
26. To review and take action on matters related to the District investigation of District and Department operations, personnel and fiscal matters.
27. To review and act on employment/personnel issues, including hiring, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, executive staff and Fire Chief.
28. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances and/or easements.
29. To review and take action on matters related to COVID-19.
30. To review and take action on scheduling District meetings.
31. Adjournment.

**MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT NO. 10**



By: _____

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