

DATE: September 09, 2014

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, September 09, 2014 at 3:00 p.m. inside the boundaries of the District.

At 3:10 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
Wesley Werner	Vice President	Absent
Andrew Brown	Secretary	Present
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

4 of said Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent, Assistant Chief Rusty Griffith, Assistant Chief Kevin Walters and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), Cathy Branco of Municipal Accounts & Consulting LP., and Jared Cospers and Randy Johnson representing Montgomery County Hospital District.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Buschardt led the Board in the Pledge of Allegiance.

Commissioner Bryant led the Pledge to Texas.

The Invocation was said by Commissioner Bryant.

2. To receive public comment.

Presentation of Montgomery County Hospital District's Challenge Coin presented to the Board by Randy Johnson and Jared Cosper.

3. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the minutes of the District's Regular Board meeting of August 12, 2014 as presented.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the minutes of the District's Special Board meeting of August 15, 2014 as presented.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the minutes of the District's Special Board meeting of August 21, 2014 as presented.

Upon discussion, the approval of the District's Special Board meeting of August 28, 2014 was Tabled.

4. To receive a Financial Report from the District Bookkeeper.

Ms. Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.

A copy of the Bookkeeper's Report for September 09, 2014, is attached hereto as **Exhibit A**.

5. To receive a Tax Report from the District Bookkeeper.

Ms. Branco presented the August 2014 Tax Report.

A copy of the August 2014 Tax Report is attached hereto as **Exhibit B**.

6. To receive a report on District investments and take action on investment of District Funds.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously authorized Municipal Accounts & Consulting, L.P. to reinvest Texas Capital Bank with a current maturity date of 10/11/2014 to mature in April 2015.

The Bookkeeper also reported to the Board that the IBC Bank CD reflecting a maturity date of 09/05/2014 was reinvested after the report was printed as approved last month.

7. To review and take action on District Depositories and authorize revised investments.

No action was necessary.

8. To pay District bills.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report with the addition of check numbers 1158 to Hickory Corral in the amount of \$70.00 for September Meeting Expense and 1159 to Dwight Arnold in the amount of \$255.00 for Reimbursement of SAFE-D Conference Registration.

9. To discuss and take action on amending the District's 2014 budget.

No action was necessary.

10. To review and take action on sales tax matters, including review of responses to RFP for sales tax administration services and take action.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Bryant, the Board unanimously approved to accept Solicitation of Proposal for sales tax administration services from Ryan Fortner with Sales Revenue, Inc.

11. To review discuss appraisal values of the District.

Upon discussion this item was tabled.

12. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Assistant Chief Griffith reported on the implementation status of Two Tiered Dispatch Protocols.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD September 2014 Board Report with special mention to the Board about the following topics:

- Tony Gullo and the the Gullo Family donated a 1952 American LaFrance Series 700 Engine.
- Booster 183 has arrived, the graphics and lift kit work has been completed. The skid unit is expected to arrive soon.
- Requesting the Board to consider adding two new staff positions to help with the workload in Planning and a general support position assigned to the Fire Chief.
- Station 184 is hosting an Open House on September 20, 2014.
- Requesting approval of up to \$117,645.00 to purchase equipment for new Engine 182.
- Requesting approval of up to \$30,000.00 to purchase 10 sets of gear for the new hires.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously authorized Fire Chief Gary Vincent to sign the Two Tiered Dispatch Protocol with Montgomery County Hospital District.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved up to \$30,000.00 for Bunker Gear.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the Department to create two (2) new staff positions as presented above.

Let the records reflect at 4:27 pm the meeting was suspended. The meeting reconvened at 5:09 pm.

13. To receive a financial report from the Department.

Assistant Chief Walters presented the Department's August 2014 GL and the August 2014 Rolling Budget.

14. To Review and take action on the payment of operations funding pursuant to 2014 budget and service agreements with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1152 in the amount of \$164,435.00 for payroll and check number 1153 in the amount of \$64,356.67 for Maintenance & Operations.

A copy of the Bookkeeper's Report September 09, 2014 is attached hereto as **Exhibit A.**

15. To Review and take action on the payment of capital funding pursuant to 2014 budget and service agreements with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved payment of check number(s): 1148 to CNA in the amount of \$1,075.00 for Ladder 186 Housing Payment Bond # 71574535 Griffith Welding Services; 1149 to CASCO in the amount of \$41,958.60 for 20 Sets of Bunker Gear; 1151 to Hutton Communications in the amount of \$269.72 for New Engine 182 Communications Equipment - Antenna Cable; 1156 to Motorola Solutions in the amount of \$345.00 for New Engine 182 Communications Equipment.

16. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

17. To review and take action on ISO project.

No action was necessary.

18. To receive a report and take action on approval of construction contract (design-build) with Bass Construction for 3 new fire stations project.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Brown, the Board unanimously approved the land clearing proposal from Weldon Hodge Jr. for \$22,000.00 at Station 189 which is located at FM 1486 and North Hall Drive.

19. To discuss and take action on activities of District engineer regarding engineering and platting for 3 new fire station sites, as needed.

This item was tabled.

20. To discuss and take action on Lease Agreement renewal for Station 187.

No action was necessary.

21. To review and take action to purchase equipment for new Engine 182.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Bryant, the Board unanimously approved up to \$117,645.00 to purchase equipment for new Engine 182.

22. To review and take action on the notification received from Lone Star Groundwater Conservation District.

No action was necessary.

23. To review and take action on Gulf Coast State Planning Region Mutual Aid Agreement.

Upon discussion this item was tabled.

24. To review and take action on development of District website.

Upon discussion of this item, no action was necessary.

25. To meet in Closed Session, pursuant to Section 551.071 Government Code, to discuss possible litigation concerning the Buddy Riley Road fire station with District Counsel.

The Board did not enter into Executive Session.

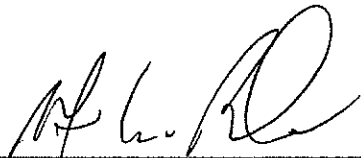
26. To meet in Closed Session, pursuant to Section 551.074 Government Code, to discuss District personnel, including District Fire Chief.

The Board did not enter into Executive Session.

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Bryant and seconded by Commissioner Brown, the Board unanimously approved adjourning the meeting at 6:06 pm.

Next regularly scheduled meeting will be on October 16, 2014 at 3:00 pm.



Robert Buschardt, President



Andrew Brown, Secretary