



DATE: March 10, 2016

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, March 10, 2016 at 2:00 p.m. inside the boundaries of the District.

At 2:04 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
	Vice President	
	Secretary	
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present
Scott Wall		Present
Buck Carraway		Present

All Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent, Assistant Chief Kevin Walters, Assistant Chief Rusty Griffith and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), John Peeler, the District's Attorney, Ryan Fortner with Sales Revenue Inc., and Kenneth Mayfield with First Financial Bank.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Arnold led the Board in the Pledge of Allegiance.

Commissioner Bryant led the Pledge to Texas.

The Invocation was given by Commissioner Wall.

2. To receive public comment.

Montgomery County Precinct 2 Commissioner Charlie Riley spoke about his concerns regarding the mobility issues of the 2016 Iron Man competition route.

3. To review and take action to elect board officers for 2016.

Let the minutes reflect Buck Carraway was appointed as a District Commissioner prior to the meeting term ending December 31, 2016 replacing Commissioner Andrew Brown.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, hearing no other nominations and all in favor, the Board unanimously approved Robert Buschardt as President by acclamation.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, hearing no other nominations and all in favor, the Board unanimously approved Scot Wall as Vice-President by acclamation.

Upon a motion duly made by Commissioner Wall and seconded by Commissioner Bryant, hearing no other nominations, and all in favor, the Board unanimously approved Dwight Arnold as Investment Officer/Treasurer by acclamation.

Upon a motion duly made by Commissioner Arnold and hearing no other nominations and all in favor, the Board unanimously approved Johnnie Bryant as Secretary by acclamation.

Upon a motion duly made by Commissioner Bryant and hearing no other nominations and all in favor, the Board unanimously approved Buck Carraway as Assistant Secretary/Assistant Treasurer by acclamation.

4. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Wall and seconded by Commissioner Arnold, the Board unanimously approved the minutes of the District's Regular meeting of February 11, 2016 and Special meeting of February 29, 2016 as presented.

5. To receive a Financial Report from the District Bookkeeper and pay District bills.

Ms. Reinholz presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.

A copy of the Bookkeeper's Report for March 10, 2016 is attached hereto as **Exhibit A**.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Wall, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report.

The item was reopened whereto upon a motion duly made by Commissioner Arnold and seconded by Commissioner Wall, the Board unanimously approved the payment of additional check number(s) 1469 to Jennifer Talley in the amount of \$38.42 for payroll difference, 1470 to Hickory Corral in the amount of \$60.00 for March meeting expense.

6. To receive a tax report from the District Bookkeeper, including report on District investments and take action on investment of District Funds, including annual review of Investment Policy.

There was no Tax Report.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously gave authorization for First Financial Bank to prepare new signature cards removing former Commissioners and adding newly appointed Commissioners with the current officers reflected.

7. To receive and review the monthly sales tax report.

Ryan Fortner with Sales Revenue Inc. presented the March 2016 Sales Tax Report.

8. To review and take action on the payment of operations funding pursuant to budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1455 in the amount of \$367,422.58 for Maintenance & Operations and check number 1456 in the amount of \$66,339.81 for Payroll.

A copy of the Bookkeeper's Report March 10, 2016 is attached hereto as **Exhibit A**

9. To review and take action on the payment of capital funding pursuant to budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Wall, the Board unanimously approved payment of check number(s):

2016 Capital:

1449 to Dooley Tackaberry in the amount of \$9,105.25 for Equipment Mounting Supplies for 3 New Engines and 1 New Tanker;

1464 to Witmer Public Safety Group in the amount of \$84.17 for Gas cans for 4 new trucks;

1457 to Metro Fire in the amount of \$35,138.00 for Equipment for 4 new trucks;

1459 to NW Communications in the amount of \$5,315.00 for Communications equipment for 4 new trucks;

1468 to Wells Fargo Visa in the amount of \$4,610.66 for Dell Server purchased on Gary Vincent's ESD Wells Fargo Credit Card;

1453 to Interstate All Battery in the amount of \$194.85 for LED Safety Flares for 4 new trucks;

1467 to Silent Partner Technologies in the amount of \$3,555.00 for Radio Frequency Identification Equipment Tracking System;

451 to Galls in the amount of \$1,218.00 for EMS Bags for 4 new trucks.

10. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

11. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD March 2016 Board Reports with special mention to the Board about the following topics:

- ISO Handout PPC rating comparisons on brick construction

-Requesting reimbursement for PSTrax 6 station renewal as a Capital expenditure.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Wall, the Board unanimously approved to reimburse the Department \$8,258.00 for PSTrax 6 station renewal contract.

Upon a motion duly made by Commissioner Carraway and seconded by Commissioner Bryant, the Board unanimously adopted a resolution dated March 10, 2016 opposing the proposed routing of the 2016 Ironman North American Championship through the boundaries of the District, citing concerns for the public safety for those in the District.

12. To receive a financial report from the Department.

Assistant Chief Walters presented the January 2016 GL and Rolling Budget, and the February 2016 GL and Rolling Budget.

Let the records reflect at 4:06 pm the meeting was suspended. The meeting reconvened for regular business at 4:48 pm.

13. To review and take action on any municipal action(s) affecting the District and provision of District services.

No action was necessary.

14. To review and take action on Service Contract with Magnolia Volunteer Fire Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved to extend the currently extended Service Contract with the Department for 90 days pending the completion of Form 1295.

15. To review and take action on real estate matters, including but not limited to purchase, sale, utilities, encumbrances and/or easements.

No action was necessary.

16. To receive a report and take action on construction, improvements, repairs and construction for District facilities, including utilities, construction payments, engagement of architectural or engineering services and selection of contractors.

Upon a motion duly made by Commissioner Wall and seconded by Commissioner Arnold, the Board unanimously approved the additional services proposal for Station 187 from Bass Construction pending completion of Form 1295.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board approved Pay Applications #6 for Station 188 and 189 as presented with Commissioners Buschardt, Wall, Arnold and Bryant voting for and Commissioner Carraway abstaining:

Station 188	\$176,982.15
Station 189	\$44,185.45

17. To review, discuss and take action on the need for Station 1810.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Wall, the Board unanimously authorized the Fire Chief to explore real estate opportunities for Station 1810.

18. To review and take action on District debt, including refinancing existing debt and incurring debt for new acquisitions.

No action was necessary.

19. To review and take action to approve the purchase of capital assets, including vehicles, fire fighting apparatus and equipment.

No action was necessary.

20. To review and take action on ISO project.

No action was necessary.

21. To review and take action on long term apparatus purchases and operational changes.

No action was necessary.

22. To review and take action on Public Comment Policy.

Upon discussion of this topic this item was Tabled for the District's Attorney to draft a Public Comment Policy to present to the Board at the next regular meeting.

23. To review and take action on employment/personnel issues, including hiring, retention, compensation, benefits and scheduling for District employees, including administrative staff, Fire Chief, suppression staff and command staff.

Upon a motion duly made by Commissioner Arnold and seconded by Scot Wall, the Board approved the participation agreement submitted by TCDRS with Commissioners Buschardt, Wall, Arnold and Bryant voting for and Commissioner Carraway abstaining.

24. To review and take action on the disposition of surplus or salvage property.

No action was necessary.

25. To review, discuss and take action regarding recent changes to Texas gun regulations and the impact on District facilities and personnel.

Upon discussion of this topic no action was taken.

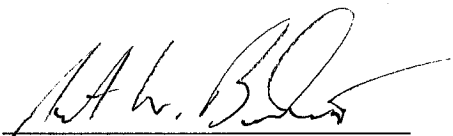
26. To meet in Closed Session, pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel on litigation and other matters requiring confidentiality under the rules of the State Bar of Texas and Tax Code §323.3022 to review sales tax information.

The Board did not meet in Closed Session.

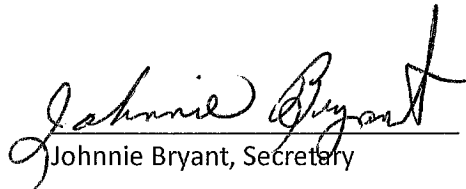
ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved adjourning the meeting at 6:02 pm.

Next regularly scheduled meeting will be on April 21, 2016 at 2:00 pm.



Robert Buschardt, President



Johnnie Bryant, Secretary