

DATE: February 11, 2016

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, February 11, 2016 at 2:00 p.m. inside the boundaries of the District.

At 2:18 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
	Vice President	
	Secretary	
Dwight Arnold	Treasurer/Investment Officer	Present
Iohnnie Bryant	Assistant Secretary/Treasurer	Present
ot Wall		Present

3 of said Commissioners were present thus constituting a quorum with Commissioner Wall arriving at 2:38 pm.

Also present were Fire Chief Gary Vincent and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), Cathy Branco of Municipal Accounts & Consulting LP., and John Peeler, the District's Attorney.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Buschardt led the Board in the Pledge of Allegiance.

Commissioner Arnold led the Pledge to Texas.

The Invocation was given by Commissioner Bryant.

2. To receive public comment.

There was no public comment.

3. To review and take action to elect board officers for 2016.

This item was Tabled.

4. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the minutes of the District's Regular meeting of January 21, 2016 as presented.

5. To receive a Financial Report from the District Bookkeeper and pay District bills.

Ms. Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.

A copy of the Bookkeeper's Report for February 11, 2016 is attached hereto as **Exhibit A**.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report to include additional check number(s)

1443 to Hickory Corral in the amount of \$60.00 for February Meeting Expense:

1444 to CASCO in the amount of \$6,702.00 for Equipment for 4 new trucks;

1445 to Dooley Tackaberry in the amount of \$530.10 for Equipment for 4 new trucks;

1446 to Montgomery Co. Radio Shop in the amount of \$180.00 for 3 System usage fees for Radios on new Tanker 185;

1447 to Cornelius Florist in the amount of \$100.00 for a plant for Marvin Turner's Memorial Service.

6. To receive a tax report from the District Bookkeeper, including report on District investments and take action on investment of District Funds, including annual review of Investment Policy.

Ms. Branco presented the January 2016 Tax Report.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously authorized Municipal Accounts & Consulting, L.P. to

Operating Fund CD's:

Reinvest Allegiance Bank and Plains State Bank to mature May 1, 2016.

Tax Fund CD:

No action was necessary.

7. To receive and review the monthly sales tax report.

There was no monthly sales tax report presented.

8. To review and take action on the payment of operations funding pursuant to budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1436 in the amount of \$66,339.81 for Maintenance & Operations and check number 1435 in the amount of \$67,422.58 for Payroll.

A copy of the Bookkeeper's Report February 11, 2016 is attached hereto as **Exhibit A**

9. To review and take action on the payment of capital funding pursuant to budget and service agreement with the Department.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved payment of check number(s):

2016 Capital:

- 1431 to Motorola in the amount of \$2,792.25 for Radio Equipment for 3 New Engines and 1 New Tanker;
- 1426 to CASCO in the amount of \$27,902.00 for Equipment for 3 New Engines and 1 New Tanker;
- 1425 to C & C Survey in the amount of \$285.00 for Final Survey for Ladder 186 Housing Project;
- 1429 to Lowe's in the amount of \$891.99 for Equipment for 3 New Engines/1 Tanker;
- 1428 to Fire Safety USA in the amount of \$3,215.00 for Equipment for 3 New Engines/1 Tanker;
- 1430 to Metro Fire in the amount of \$264.00 for Equipment for 3 New Engines/1 Tanker;
- 1432 to The Murillo Company in the amount of \$287.00 for Materials Testing for Station 188;
- 1427 to Dooley Tackaberry in the amount of \$11,136.10 for Fire Hose and Equipment for 3 New Engines/1 Tanker;
- 1430 to Metro Fire in the amount of \$264.00 for Equipment for 3 New Engines/1 Tanker;
- 1432 to The Murillo Company in the amount of \$287.00 for Materials Testing Station 188;
- 1444 to CASCO in the amount of \$6,702.00 for Equipment for 3 New Engines/1 Tanker;
- 1445 to Dooley Tackaberry in the amount of \$530.10 for Equipment for 3 New Engines/1 Tanker;
- 1446 to Montgomery Co. Radio Shop in the amount of \$180.00 for 3 System Usage Fees for radios on New Tanker 185.

10. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

11. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD February 2016 Board Reports with special mention to the Board about the following topics:

- Need the President's signature on the designated Point of Contact document for the HGAC Mutual Aid Agreement.
- Requesting permission to add a Standpipe, FDC connection and sprinkler training simulator to the Drill Tower at Station 182. We are discussing a donation to fund the project.
- The CAFS unit air compressor is out on Engine 181. It is not a warranted item. We need \$10,000.00 to repair the CAFS unit on E-181.
- Presented Digital Sign design and cost estimate for Department Fire Stations.
- The new IT server is in, the Air Pacs are being repaired, the 3 Engine Tablets with the Pre-Fire Planning software are in the works. Thank you.

-Presented a purchase replacement plan, budget, and quote for our last 2001 E-One Engine. We still have Ladder 181 and Tankers 182, 186, 188 & 189 that are 2001 E-One apparatus.

-Going to leave the \$30,142.12 for the 38KW Emergency Generator for Station 185 on the monthly report for consideration each month, dependent upon funds available.

-Presented Change Order for New Tanker 185 at a cost of \$600.00. Discussion ensued and the District's attorney stated Ferrara would need to complete a Form 1295 for the change order.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Wall, the Board unanimously approved up to \$10,000.00 to repair CAFS unit on Engine 181.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously authorized up to 50% above the quote at the Fire Chief's discretion for concrete repair at Station 181 pending the completion of Form 1295.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved the purchase as presented, of one (1) Ferrara custom pumper on an Inferno Chassis purchased of HGAC contract FS 12-15 in the amount of \$607,629.00 pending the completion of Form 1295.

12. To receive a financial report from the Department.

There was no financial report from the Department.

13. To review and take action on mutual aid agreement(s) for emergency services.

No action was necessary.

14. To review and take action on any municipal action(s) affecting the District and provision of District services.

No action was necessary.

15. To review and take action on Service Contract with Magnolia Volunteer Fire Department.

No action was necessary. Let the minutes reflect that on January 21, 2016 the Board unanimously approved to extend the Service Contract with Magnolia Volunteer Fire Department for 90 days pending the completion of Form 1295.

16. To review and take action on real estate matters, including but not limited to purchase, sale, utilities, encumbrances and/or easements.

No action was necessary.

17. To receive a report and take action on construction, improvements, repairs and construction for District facilities, including utilities, construction payments, engagement of architectural or engineering services and selection of contractors.

No action was necessary.

Let the records reflect at 3:54 pm the meeting was suspended. The meeting reconvened for regular business at 4:33 pm.

18. To review and take action on signage at construction sites of the three new Stations.

No action was necessary.

19. To review and take action on District debt, including refinancing existing debt and incurring debt for new acquisitions.

No action was necessary.

20. To review and take action to approve the purchase of capital assets, including vehicles, fire fighting apparatus and equipment.

No action was necessary.

21. To review and take action on ISO project.

No action was necessary.

22. To review and take action on long term apparatus purchases and operational changes.

No action was necessary.

23. To review and take action on employment/personnel issues, including hiring, retention, compensation, benefits and scheduling for District employees, including administrative staff, Fire Chief, suppression staff and command staff.

No action was necessary.

24. To review and take action on the disposition of surplus or salvage property.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved to sell the old Mechanic's Truck as Cascade 181 thru Rene Bates Auction.

25. To review, discuss and take action regarding recent changes to Texas gun regulations and the impact on District facilities and personnel.

Upon discussion of this topic the Board recognized a need for a policy whereto it was determined the District's attorney will draft an employee and public policy.

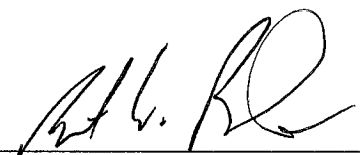
26. To meet in Closed Session, pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel on litigation and other matters requiring confidentiality under the rules of the State Bar of Texas and Tax Code §323.3022 to review sales tax information.

The Board entered into Closed Session at 4:59 pm and reconvened for regular business at 5:45 pm.

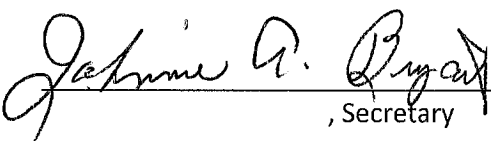
ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved adjourning the meeting at 5:50 pm.

Next regularly scheduled meeting will be on March 10, 2016 at 2:00 pm.



Robert Buschardt, President



, Secretary