

DATE: October 15, 2015

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, October 15, 2015 at 2:00 p.m. inside the boundaries of the District.

At 2:10 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
Wesley Werner	Vice President	Absent
Andrew Brown	Secretary	Present
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

4 of said Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent, and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), Cathy Branco of Municipal Accounts & Consulting LP., John Peeler, the District's Attorney, and Ryan Fortner with Sales Revenue Inc.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Buschardt led the Board in the Pledge of Allegiance.

Commissioner Arnold led the Pledge to Texas.

The Invocation was given by Commissioner Bryant.

2. To receive public comment.

There was no public comment.

3. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the minutes of the District's Regular meeting of September 10, 2015 and the Special Board meeting of September 21, 2015 as presented.

4. To receive a Financial Report from the District Bookkeeper and pay District bills.

Ms. Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.

A copy of the Bookkeeper's Report for October 15, 2015 is attached hereto as **Exhibit A**.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report with the addition of check number(s)

1373 to Weisser Engineering in the amount of \$3,350.00 for Temporary Benchmarks for the 3 New Stations,
and 1374 to Hickory Corral in the amount of \$60.00 for October meeting expense.

5. To receive a Tax Report from the District Bookkeeper, including report on District investments and take action on investment of District Funds, including annual review of Investment Policy.

Ms. Branco presented the September 2015 Tax Report.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the following:

Operating Fund CD's:

Transfer the Allegiance Bank CD maturing 11/19/2015 to TEXPOOL and reinvest the Green Bank CD maturing 11/19/2015;

Tax Fund CD:

Transfer the Independent Bank CD's in the tax account maturing 10/14/2015 to TEXPOOL.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously adopted a resolution confirming the Board has reviewed and approves to maintain the Investment Policy set in place.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Bryant, the Board unanimously approved the Authorized List of Brokers from Municipal Accounts.

6. To receive and review the monthly sales tax report.

Ryan Fortner with Sales Revenue Inc. presented the September 2015 Sales Tax Report.

7. To review and take action on the payment of operations funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1364 in the amount of \$68,147.76 for Maintenance & Operations and check number 1363 in the amount of \$250,275.55 for Payroll.

A copy of the Bookkeeper's Report October 15, 2015 is attached hereto as **Exhibit A**

8. To review and take action on the payment of capital funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved payment of check number(s):
1361 to Dooley Tackaberry in the amount of \$660.45 for Equipment for 3 new Tahoe's;
1371 to Sam Pack's Five Star Ford in the amount of \$53,700.71 for 2016 Ford F450 Pickup;
1373 to Weisser Engineering in the amount of \$3,350.00 for Temporary Benchmarks for 3 New Stations.

9. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

10. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD October 2015 Board Reports with special mention to the Board about the following topics:

- The three (3) Expeditions were listed on Rene' Bates Auctions and sold. We will receive just over \$12,000 for all three.
- We hosted a county wide demonstration for all the Fire Departments here on October 13th to look at some new technology that we are exploring.
- We took delivery of the new mechanics truck. Thank you for this excellent addition to our operations.
- Update on City of Magnolia Fire Department
- Presented 3rd Quarter Roster

11. To receive a financial report from the Department.

Fire Chief Gary Vincent presented the Department's 2015 3rd Quarter Rolling Budget, and August and September 2015 GL's.

12. To review and take action on mutual aid agreement(s) for emergency services.

No action was necessary.

13. To review and take action on the announced plan of City of Magnolia to form a municipal fire department.

Upon discussion of this topic no action was necessary.

14. To review and take action on proposed Department 2016 budget.

No action was necessary.

15. To review and take action on Service Contract with Magnolia Volunteer Fire Department.

Upon discussion of this topic no action was necessary.

16. To review and take action on real estate matters, including but not limited to purchase, sale, utilities, encumbrances and/or easements.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Brown, the Board unanimously authorized to preliminarily grant a road utility easement to Montgomery County up to 25 feet of entire frontage of Station 187's property.

Let the records reflect at 3:40 pm the meeting was suspended. The meeting reconvened for regular business at 4:21 pm.

17. To receive a report and take action on improvements, repairs and construction for District facilities, including utilities, construction payments, engagement of architectural or engineering services and selection of contractors.

Upon discussion of this topic no action was necessary.

18. To review and take action on District debt, including refinancing existing debt and incurring debt for new acquisitions.

No action was necessary.

19. To review and take action to approve the purchase of capital assets, including vehicles, fire fighting apparatus and equipment.

No action was necessary.

20. To review and take action on ISO project.

No action was necessary.

21. To review and take action on long term apparatus purchases and operational changes.

No action was necessary.

22. To review and take action on the payment of insurance premiums.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved to enter into the Life Insurance policy for Gary Vincent with American General Insurance Company based upon the insurance advisor Chane Reagan with an annual premium of \$579.00.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Bryant, the Board unanimously approved to pay the remainder of one (1) year of the health, dental and vision premiums contingent upon the insurance carriers providing an annual invoice from September 1, 2015 thru August 31, 2016.

23. To review and take action on employment/personnel issues, including hiring, retention, compensation, benefits and scheduling for District employees, including administrative and command staff.

Upon discussion of this topic no action was necessary.

24. To review and take action on the disposition of surplus or salvage property.

No action was necessary.

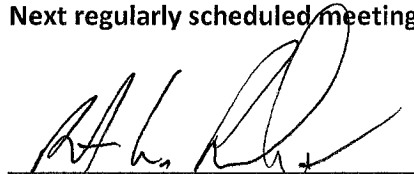
25. To meet in Executive Session, pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.

The Board did not enter into Executive Session.


ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved adjourning the meeting at 4:58 pm.

Next regularly scheduled meeting will be on November 12, 2015 at 2:00 pm.



Robert Buschardt, President



Andrew Brown, Secretary