



**DATE:** July 27, 2015

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT #10 (the "District") met in a special session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354, on Wednesday, July 27, 2015 at 2:00 p.m. inside the boundaries of the District.

At 2:10 p.m., Commissioner Buschardt called to order the Special Meeting of the Montgomery County Emergency Services District #10 and the roll was called of the duly appointed officers to-wit:

<b>COMMISSIONER</b>	<b>BOARD POSITION</b>	
Robert Buschardt	President	Present
Wesley Werner	Vice President	Present
Andrew Brown	Secretary	Present
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

All Commissioners were present, thus constituting a quorum.

Also present were John Peeler, the District's attorney, and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department").

The following business was transacted:

**AGENDA ITEM:**

**2. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.**

Commissioner Buschardt led the Board in the Pledge of Allegiance of the United States. Commissioner Bryant led the Board in the Pledge of Allegiance to the Texas state flag. The Invocation was given by Commissioner Werner.

**3. To receive public comment.**

There was no public comment.

**4. To meet in Closed Session pursuant to Government Code Section 551.076, 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.**

The Board entered into Closed Session at 2:12 pm and reconvened for regular business at 3:26 pm.

**5. To review and take action on District personnel matters including actions regarding compensation, benefits, scheduling, retention, hiring and/or termination of District employees, including administrative and command staff.**

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved to create a new Full Time Administrative position and authorize Gary Vincent to hire using the Department's standard procedures.

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Arnold, the Board unanimously approved the current Assistant Office Manager position to be designated as a maximum twelve (12) hours per week position.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Brown, the Board unanimously approved to institute an employee retirement plan using the TCDRS system with the goal to have it in place by September 01, 2015 or as soon thereafter as possible to which the employee may contribute up to 7% with the District matching 100% up to 7% maximum and with retirement age 60 with at least five (5) years of service for vesting in retirement.

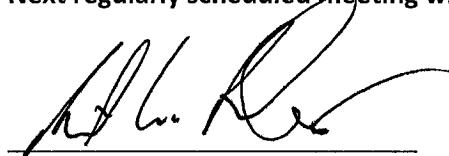
**6. To review and take action on real estate matters, including but not limited to purchase, sale, utilities, encumbrances and easements.**

This item was Tabled.

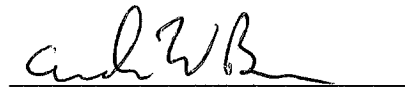
**ADJOURNMENT**

There being no further business to come before the Board, upon a motion duly made by Commissioner Bryant and seconded by Commissioner Werner, the Board unanimously approved adjourning the meeting at 3:39 p.m.

**Next regularly scheduled meeting will be on August 13, 2015 at 2:00 pm.**



Robert Buschardt, President



Andrew Brown, Secretary