



DATE: August 13, 2015

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, August 13, 2015 at 2:00 p.m. inside the boundaries of the District.

At 2:00 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
Wesley Werner	Vice President	Present
Andrew Brown	Secretary	Absent
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

4 of said Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent, and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), Cathy Branco of Municipal Accounts & Consulting LP., John Peeler, the District's Attorney, and Michael Hartnett with Hartnett and Company.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Buschardt led the Board in the Pledge of Allegiance.

Commissioner Bryant led the Pledge to Texas.

The Invocation was given by Commissioner Werner.

2. To receive public comment.

There was no public comment.

3. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Arnold, the Board unanimously approved the minutes of the District's Special Board meeting of July 9, 2015, the District's Regular Board meeting of July 9, 2015, and the District's Special Board meeting of July 27, 2015 as presented.

4. To receive a Financial Report from the District Bookkeeper and pay District bills.

Ms. Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.

A copy of the Bookkeeper's Report for August 13, 2015 is attached hereto as **Exhibit A**.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Werner, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report with the addition of check number(s) 1318 to CASCO for \$4,809.00 for equipment for New Engines 182 & 183, 1319 to HCN for \$521.00 for publication of the 2015 Tax Rates, and 1320 to Hickory Corral for \$65.00 for August meeting expense.

5. To receive a Tax Report from the District Bookkeeper, including report on District investments and take action on investment of District Funds.

Ms. Branco reported that the August 2015 Tax Report was not yet available, so none was presented.

6. To receive and review the monthly sales tax report.

Ms. Branco noted that the sales tax numbers were included in the Financial Report and no additional action was taken.

7. To review and take action on the payment of operations funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Werner, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1312 in the amount of \$68,147.76 for Maintenance & Operations and check number 1311 in the amount of \$250,275.55 for Payroll.

A copy of the Bookkeeper's Report August 13, 2015 is attached hereto as **Exhibit A**

8. To review and take action on the payment of capital funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Arnold, the Board unanimously approved payment of check number(s):

1309 to Emergency Vehicle Specialist in the amount of \$15,764.42 for Lighting and Equipment for 3 new 2015 Tahoes;

1315 to Triad Marine & Industrial Supply, Inc. in the amount of \$23,462.50 for Rescue Boat;

9. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

Fire Chief Gary Vincent presented a check in the amount of \$40,360.42 representing the Department's 2nd Quarter 2015 reallocation.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Werner, the Board unanimously approved to accept the reallocation payment.

10. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD August 2015 Board Reports with special mention to the Board about the following topics:

- Permission to destroy obsolete fire gear
- Permission to dispose of obsolete low pressure training Air Packs and Cylinders
- Station 185 Emergency Generator Quote
- The Department has added an Assistant Chief of Technology
- The 2nd mechanic position is still open
- The Department passed our TCFP inspection without any problems noted
- The new Mechanic Truck is due to arrive on August 24th if all goes well
- The Employee Appreciation Ceremony is October 9th

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Arnold, the Board unanimously approved to allow the Department to destroy obsolete fire gear.

11. To receive a financial report from the Department.

Fire Chief Gary Vincent presented the Department's 2015 2nd Quarter Rolling Budget and July 2015 GL.

12. To review and take action on mutual aid agreement(s) for emergency services.

No action was necessary.

13. To review and take action on the announced plan of City of Magnolia to form a municipal fire department.

No action was necessary.

14. To review and take action on the District 2016 budget.

Ms. Branco presented a draft budget for consideration.

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Bryant, the Board unanimously proposed to adopt the budget presented by Ms. Branco.

15. To review and take action on the District's 2015 tax rate including reviewing tax rate calculations, proposing/adopting rate, scheduling public hearings and authorizing publication of newspaper notices.

A Motion was made by Commissioner Werner and seconded by Commissioner Bryant to propose a tax rate of \$0.0970/\$100. The Motion approved unanimously with no abstentions. The Board approved a tax adoption schedule of public hearings on August 27th and September 3rd, with final action to adopt the rate on September 10, 2015. The Board asked Mr. Peeler to coordinate with the Tax Office on the required notices.

16. To review and take action on proposed Department 2016 Budget.

The Board reviewed the draft budget submitted by Chief Vincent.

Upon a motion by Commissioner Werner and seconded by Commissioner Bryant, the Board unanimously approved the budget, including it in the proposed District budget pending the completion of the public hearings by law.

17. To review and take action on Magnolia VFD Executive Fire Board applicants for appointment effective September 1, 2015.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved the applications received for the Executive Fire Board positions and reappointment of the Executive Fire Board Positions currently held by the same effective September 01, 2015.

18. To review and take action on real estate matters, including but not limited to purchase, sale, utilities, encumbrances and easements.

Mr. Norman Reed presented information requesting an easement be granted for utility services across the District property on Lone Star Lane. The Board asked that Bass Construction get more information from the developer and Aqua Texas regarding costs before the Board can commit to anything.

Let the records reflect at 3:20 pm the meeting was suspended. The meeting reconvened for regular business at 3:28 pm.

19. To receive a report and take action on improvements, repairs and construction for District facilities, including utilities, construction payments, engagement of architectural or engineering services and selection of contractors.

A representative from Bass Construction provided information on the three station project: stations 188 and 189 may require easements for water meters; widening Lone Star Lane would require Centerpoint to relocate power lines; they are working with the County Fire Marshal on approval for sprinkler systems at stations 188 and 189; he provided information on storm water drainage issues for all 3 stations.

20. To review and take action on District debt, including refinancing existing debt and incurring debt for new acquisitions.

No action was necessary.

21. To review and take action to approve the purchase of capital assets, including vehicles, fire fighting apparatus and equipment.

This item was Tabled.

22. To review and take action on ISO project.

No action was necessary.

23. To review and take action on long term apparatus purchases and operational changes.

No action was necessary.

24. To review and take action on establishment of District pension (TCDRS) and employee health benefit plan.

Upon a motion duly made by Commissioner Werner and seconded by Commissioner Bryant, the Board unanimously approved Principal Dental & Vision Plan with an effective date of September 01, 2015. The motion was amended by Commissioner Werner and seconded by Commissioner Arnold to approve the Principal Dental Plan with a \$1000 maximum benefit plan which the Board unanimously approved.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved to adopt "section 125" pre-tax employee deduction for Health Benefits.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Werner the Board unanimously approved to pay BCBS of Texas first month's medical insurance premium in the amount of \$1632.58 on check number 1321 and pay Principal Dental and Vision first month's insurance premium in the amount of \$128.28 on check number 1322.

25. To take action on the disposition of surplus/salvage property.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved to allow the Department to dispose of Old Engine 183, Unit # 39, VIN ending in 1338 and Engine 189, Unit # 42, VIN ending in 1339 after September 01, 2105.

26. To review and take action on the disposition of surplus or salvage property, including disposal of obsolete low pressure training Air Packs and Cylinders.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Werner, the Board unanimously approved to allow the Department to dispose of obsolete low pressure training Air Packs and Cylinders.

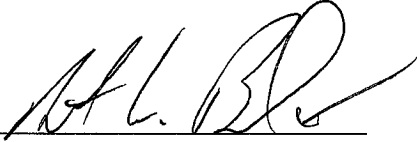
27. To meet in Executive Session, pursuant to Government Code Sections 551.071, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.

The Board entered into Executive Session at 6:16 pm and reconvened for regular business at 6:50 pm.

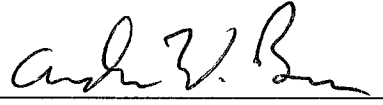
ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved adjourning the meeting at 6:53 pm.

Next regularly scheduled meeting will be on September 10, 2015 at 2:00 pm.



Robert Buschardt, President



Andrew Brown, Secretary