



Montgomery County Emergency Services District No. 10

DATE: June 11, 2015

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, June 11, 2015 at 3:00 p.m. inside the boundaries of the District.

At 3:06 p.m., Commissioner Buschardt called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Present
Wesley Werner	Vice President	Absent
Andrew Brown	Secretary	Present
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

4 of said Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), District book keeper Cathy Branco of Municipal Accounts & Consulting LP., District legal counsel.

John W. Peeler from Coveler & Katz, P.C., Ryan Fortner with Sales Revenue Inc.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Buschardt led the Board in the Pledge of Allegiance.

Commissioner Bryant led the Pledge to Texas.

The Invocation was given by Fire Chief Gary Vincent.

2. To receive public comment.

There was no public comment.

3. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the minutes of the District's Regular Board meeting of May 14, 2015 and the minutes of the District's Special Board meeting of June 03, 2015 as they were both presented. A copy of the Order Granting Exemptions for 2015 is attached hereto as **Exhibit C**.

4. To receive a Financial Report from the District Bookkeeper.

Cathy Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature. A copy of the Bookkeeper's Report for June 11, 2015 is attached hereto as **Exhibit A**.

5. To receive a Tax Report from the District Bookkeeper.

Cathy Branco presented the May 2015 Tax Report. A copy of the May 2015 Tax Report is attached hereto as **Exhibit B**.

6. To receive a report on District investments and take action on investment of District Funds.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously authorized Municipal Accounts & Consulting, L.P. to wire \$434,354.00 from TEXPOOL to Preferred Bank for Texas American Title Escrow Account at loan closing.

7. To receive and review the monthly sales tax report.

Ryan Fortner with Sales Revenue Inc. presented the June 2015 Sales Tax Report.

8. To pay District bills.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report with the addition of check numbers 1295 to Hutton Communications in the amount of \$445.41 for radio installation equipment for 3 new Tahoe's, and 1296 to Hickory Corral in the amount of \$65.00 for June Meeting Expense.

9. To discuss and take action on amending the District's 2015 Budget.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved to amend the District's 2015 Budget by adjusting the Sales Tax Revenue from \$900,000.00 to \$2,500,00.00.

10. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's ESD June 2015 Board Report with special mention to the Board about the following topics:

- Please consider the request for 3 new Engines and 1 new Tanker.
- There are 2 pumps on two of the older apparatus that have holes and will need to be replaced.
- The Department has been very involved with the local community on flood issues and the Rescue Boats were a great help.
- We are in the process of getting quotes for emergency generators for Fire Stations 182 & 185.

11. To review and take action on proposed Mutual Aid Agreement for Fire Protection, Rescue and Emergency Services.

Upon discussion of this topic no action was necessary.

12. To review and take action on proposed 2015 three year Service Contract with Magnolia Volunteer Fire Department effective January 1, 2015.

No action was necessary.

13. To review and take action on announced plan of City of Magnolia to form a municipal fire department.

Upon discussion of this topic no action was necessary.

14. To review and take action on proposed Department 2015 budget.

No action was necessary.

15. To receive a financial report from the Department.

Fire Chief Gary Vincent presented the Department's 2015 2nd Quarter Rolling Budget.

16. To review and take action on the payment of operations funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1284 in the amount of \$250,275.55 for Payroll and check number 1285 in the amount of \$68,147.76 for Maintenance & Operations.

A copy of the Bookkeeper's Report June 11, 2015 is attached hereto as **Exhibit A**

17. To review and take action on the payment of capital funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved payment of check number(s):

#1283 to Fire Safety USA in the amount of \$1,317.50 for Mounting Brackets for Ladder 186,

#1282 to D3 and Sons in the amount of \$5,480.00 for Graphics for 3 new Tahoe's and 2015 Chevrolet Pickup,

#1292 to Plastix Plus in the amount of \$6,483.00 for Modifications to 3 new Tahoe's,

1293 to Wells Fargo in the amount of \$117.99 for two (2) 5 ft. Anchor Steps for Ladder 186,

#1294 to Witmer Public Safety in the amount of \$623.97 for Stokes Basket & Gasket Harness for Ladder 186,

#1295 to Hutton Communications in the amount of \$445.41 for radio installation equipment for 3 new Tahoe's.

Let the records reflect at 4:16 pm the meeting was suspended. The meeting reconvened at 4:52 pm.

18. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

19. To receive a report and take action on design-build project with Bass Construction for three (3) New Fire Station Projects and approval of loan closing.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved to execute the loan for the three (3) New Fire Stations and the loan closing at Texas American Title on Monday, June 15, 2015.

20. To review and take action on contract and payment for water service, sanitary sewer and other utilities for three (3) New Fire Stations.

No action was necessary.

21. To review and take action on refinancing loans on station 181 and three (3) fire engines.

Upon discussion of this topic no action was necessary.

22. To review and take action on Fire Apparatus proposal for up to three (3) Engines and 1 Tanker.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved the purchaser of three (3) Engines and one (1) Tanker from Ferrara Fire Apparatus via the HGAC vendor for Ferrara Apparatus, Hall GMC, including HGAC processing fee , and for the Department to secure the loose equipment for the four new apparatus. The Board then discussed the availability of prior year surplus funds which would not necessitate financing the purchase.

23. To review and take action regarding purchase of Rescue Boats for Department flood & swift water rescue operations.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved to allocate up to \$20,000.00 to purchase one (1) swift water rescue boat to match the other Department rescue boats.

24. To review and take action on ISO project.

No action was necessary.

25. To review and take action on long term apparatus purchases and operational changes.

No action was necessary.

26. To receive a legislative report from District Counsel, take action on support or opposition of pending legislation.

Upon discussion of this topic no action was necessary.

27. To review and take action on establishment of District pension (TCDRS) and employee benefit plan.

No action was necessary.

28. To meet in Closed Session, pursuant to Section 551.071 Government Code, to discuss possible litigation concerning the Buddy Riley Road fire station with District Counsel.

The Board entered into Closed Session at 5:36 pm and reconvened for regular business at 6:05 pm, addressing items 28 and 29 together.

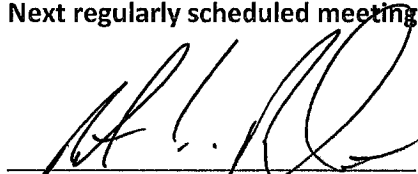
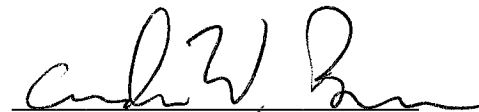
29. To meet in Closed Session, pursuant to Section 551.074 Government Code, to discuss District personnel, including review of possible creation of full time operational staffing positions.

The Board entered into Closed Session at 5:36 pm and reconvened for regular business at 6:05 pm addressing items 28 and 29 together..

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved adjourning the meeting at 6:19 pm.

Next regularly scheduled meeting will be on July 9, 2015 at 3:00 pm.


Robert Buschardt, President
Andrew Brown, Secretary