



Montgomery County Emergency Services District No. 10

DATE: January 8, 2015

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Volunteer Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia Texas 77354 on Thursday, January 08, 2015 at 3:00 p.m. inside the boundaries of the District.

At 3:05 p.m., Commissioner Werner called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District") and the roll was called of the duly appointed officer's to-wit:

COMMISSIONER	BOARD POSITION	
Robert Buschardt	President	Absent
Wesley Werner	Vice President	Present
Andrew Brown	Secretary	Present
Dwight Arnold	Treasurer/Investment Officer	Present
Johnnie Bryant	Assistant Secretary/Treasurer	Present

4 of said Commissioners were present thus constituting a quorum.

Also present were Fire Chief Gary Vincent, Assistant Chief Kevin Walters and Rhonda Reinholz of Magnolia Volunteer Fire Department ("MVFD" and the "Department"), Cathy Branco of Municipal Accounts & Consulting LP., Ryan Fortner of Sales Revenue Inc., and F. Howard Katz, the District's attorney.

The following business was transacted:

AGENDA ITEM:

1. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Commissioner Werner led the Board in the Pledge of Allegiance.

Commissioner Bryant led the Pledge to Texas.

The Invocation was given by Commissioner Werner.

2. To receive public comment.

There was no public comment.

3. To administer oath to newly appointed commissioner(s).

F. Howard Katz, the District's Attorney administered the oath of office to Dwight Arnold, Andrew Brown & Johnnie Bryant for the two year term ending December 31, 2016 after reappointment as District Commissioner by Montgomery County Commissioner Charlie Riley.

4. To elect board officers.

This item was Tabled.

5. To approve the Minutes of prior meeting(s).

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Bryant, the Board unanimously approved the minutes of the District's Regular Board meeting of December 18, 2014 as presented.

6. To receive a Financial Report from the District Bookkeeper.

Ms. Branco presented the Bookkeeper's Report including a listing of the disbursements presented, for the Board's approval and signature.
A copy of the Bookkeeper's Report for January 08, 2015 is attached hereto as **Exhibit A**.

7. To receive a Tax Report from the District Bookkeeper.

There was no Tax Report.

8. To receive a report on District investments and take action on investment of District Funds.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously authorized Municipal Accounts & Consulting, L.P. to reinvest the following CD's with a current maturity date of 01/22/2015 to mature in July 2015:

1) The Bank of River Oaks, 2) Third Coast Bank, SSB.

9. To receive and review the monthly sales tax report.

Ryan Fortner presented the January 2015 sales tax report. Discussion later ensued with unanimous consent and without objections regarding the exemption of Telecommunications sales tax and no action was necessary.

10. To review sales tax matters concerning City of Magnolia.

Upon discussion of this topic no action was necessary.

11. To review and take action on District Depositories and authorize revised investments.

No action was necessary.

12. To pay District bills.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved the payment of district bills as presented in the Bookkeeper's Financial Report with the addition of check numbers:

1221 to CASCO in the amount of \$6,950.00 for Turbo Drafts for New Engine 182 & 183,
1222 to Siddons-Martin Emergency Group in the amount of \$694.20 for Station Alerting System,
1223 to Municipal Accounts in the amount of \$2,678.40 for Bookkeeping Services,
1224 to Hickory Corral in the amount of \$55.00 for Meeting Expense 1/08/2015.

Let the records reflect at 3:50 pm the meeting was suspended. The meeting reconvened at 4:24 pm.

13. To discuss and take action on amending the District's 2015 budget.

No action was necessary.

14. To receive a report from Magnolia VFD regarding the good and welfare of the Fire Department.

Fire Chief Gary Vincent presented the Fire Chief's MVFD and ESD January 2015 Board Reports, and the MVFD 4th Quarter Roster.

15. To receive a financial report from the Department.

Assistant Chief Kevin Walters announced there were no reports to present.

16. To review and take action on the payment of operations funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Brown, the Board unanimously approved the payment of Operation's Funding as presented in the Bookkeeper's Report which was check number 1217 in the amount of \$68,147.76 for Maintenance & Operations and check number 1216 in the amount of \$250,275.55 for Payroll.

A copy of the Bookkeeper's Report January 08, 2015 is attached hereto as **Exhibit A**

17. To Review and take action on the payment of capital funding pursuant to 2015 budget and service agreement with the Department.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved payment of check number(s):

1213 to CASCO Industries in the amount of \$2,000.00 for Capital Outlay Additional to check 1194;

1214 to Bass Construction in the amount of \$93,713.00 for 3 New Fire Station Project;

1215 to Lowe's in the amount of \$39.82 for Station 186 Alerting System;

1219 to Advance Rescue Systems in the amount of \$2,115.00 for Rhyno Glass Cutters;

1221 to CASCO Industries in the amount of \$6,590.00 for Turbo Drafts for New Engine 182 & 183;

1222 to Siddons-Martin Emergency Group in the amount of \$694.20 for Station Alerting System.

Discussion later ensued with unanimous consent and without objections, Commissioner Brown moved to extend the proposed 2015 three year Service Contract with the Department for 60 days to which the motion was seconded by Commissioner Arnold, hence the motion was unanimously approved by the Board.

18. To receive a report and take action as appropriate to revise District and or Department operating and capital budgets pursuant to Department quarterly re-allocations and/or other matters.

No action was necessary.

19. To take action to retain the law firm of Coveler & Katz, P.C. to serve as the District counsel.

Upon a motion duly made by Commissioner Brown and seconded by Commissioner Arnold, the Board unanimously approved to retain Coveler & Katz, P.C. to serve as District Legal Counsel.

20. To take action to retain Municipal Accounts & Consulting, L.P. to serve as District Bookkeeper.

Upon a motion duly made by Commissioner Arnold and seconded by Commissioner Bryant, the Board unanimously approved to retain Municipal Accounts & Consulting, L.P. to serve as District Bookkeeper.

21. To review and take action on ISO project.

No action was necessary.

22. To receive a report and take action on design-build project with Bass Construction for 3 New Fire Stations Project, including approval of guaranteed maximum price.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Brown, the Board unanimously authorized up to \$5,000.00 for signs at the 3 new fire stations to thank the public for their support.

Upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously authorized the solicitation of finance proposals to the District's attorney for the construction of 3 new fire stations up to \$3.5 Million dollars.

23. To review and take action on matters relating to Ladder 186 Housing.

No action was necessary.

24. To review and take action on Gulf Coast State Planning Region Mutual Aid Agreement.

No action was necessary.

25. To meet in Closed Session, pursuant to Section 551.071 Government Code, to discuss possible litigation concerning the Buddy Riley Road fire station with District Counsel.

The Board did not enter into executive session.

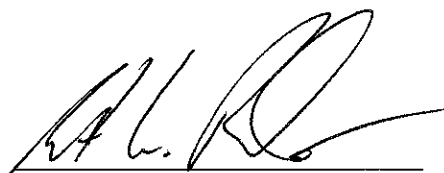
26. To meet in Closed Session, pursuant to Section 551.074 Government Code, to discuss District personnel, including review of possible creation of full time operational staffing positions.

The Board entered into Executive Session at 5:13 pm and came out at 5:33 pm.

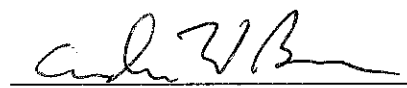
ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Commissioner Bryant and seconded by Commissioner Arnold, the Board unanimously approved adjourning the meeting at 5:34 pm.

Next regularly scheduled meeting will be on February 12, 2015 at 3:00 pm.



Robert Buschardt, President



Andrew Brown, Secretary